



New York State
Adirondack
Park Agency

KATHY HOCHUL
Governor

BARBARA RICE
Executive Director

NOTICE OF VACANCY

TITLE: Intern, Community Design and Planning

GRADE: Intern, Paid

LOCATION: Ray Brook, Essex County

TYPE OF APPOINTMENT: Temporary, May - August 2024 with potential for up to two extension(s).

POSTED: February 3, 2024

REMOVE: April 17, 2024

JOB DESCRIPTION: The selected candidate will work under the supervision of the Special Assistant, Economic Affairs on community projects related to the Agency's Hamlet Development and Envision Adirondacks programs. These initiatives serve to assist the Adirondack Park's 101 municipalities in developing economic and physical visions for themselves and identifying paths to achieve those visions. Both of these initiatives involve significant public and local government outreach and interaction.

Interns will particularly work on the APA's Envisions Adirondacks initiative where the Agency works with communities to develop visual representations of themselves under different planning/zoning scenarios. The Agency, in collaboration and input from local stakeholders and government leaders, develops three-dimension visual simulations of the participating community's town center under current zoning as well as additional, community-chosen scenarios potentially including small, medium, and large - scale smart growth, low growth, strip development, etc.

Duties may include but are not limited to: leading urban design studies and plans; developing CAD and illustrative community plans; undertaking 3D modeling and massing studies; creating architectural and urban design renderings; maintaining a working knowledge of standard plans, codes, materials, and processes necessary to accomplish work; drafting planning documents; and presenting at public meetings.

QUALIFICATIONS: Applicants should be pursuing or have recently completed a Bachelor's or Master's Degree in urban design, architecture, landscape architecture, city and regional planning, graphic communications, fine arts, or a related field. Applicants should have proficiency with AutoCAD, Sketchup, Adobe Design Suite, and/or hand-sketching applications. An understanding of urban design principals is a plus.

Applicants will be expected to provide their own computer and design software. Interns may be located at the Adirondack Park Agency's Offices in Ray Brook, NY or work remotely.

SUBMIT RESUME AND PORTFOLIO via the NYS Internship Portal at:
[Student Internship Opportunities with New York State \(ny.gov\)](#)