

EMPLOYMENT OPPORTUNITY

<u>DATE POSTED:</u>	December 7, 2022
<u>APPLICATION DEADLINE:</u>	December 21, 2022
<u>TITLE & GRADE:</u>	Ocean & Lakes Policy Analyst 1, Salary Grade 23
<u>NUMBER OF VACANCIES:</u>	1
<u>APPOINTMENT TYPE:</u>	Permanent/Provisional
<u>BARGAINING UNIT:</u>	PEF
<u>SALARY RANGE:</u>	\$79,325 to \$100,342
<u>DIVISION:</u>	Office of Planning, Development and Community Infrastructure
<u>LOCATION:</u>	295 Main Street Buffalo, New York
<u>SCHEDULE:</u>	Monday – Friday 9:00 A.M. – 5:00 P.M.
<u>TRAVEL REQUIREMENTS:</u>	20%
<u>TELECOMMUTING:</u>	Yes
<u>MANDATORY OVERTIME:</u>	No
<u>COMPRESSED WORKWEEK:</u>	No

The purpose of this announcement is to notify candidates about transfer opportunities. If you are interested and meet the minimum qualifications below, email your cover letter, resume, and Response to Posting form to HRM.Recruitment@DOS.NY.GOV. *Response to Posting forms are available via DOSnet.* If a Civil Service List(s) exists for this title and location, candidates reachable on the Civil Service List(s) will be canvassed.

REASSIGNMENT QUALIFICATIONS:

Current Department of State employees with one year of permanent, contingent permanent, or 55 B/C service as an Ocean & Lakes Policy Analyst 1, if less than one year, you must be currently reachable on the Ocean & Lakes Policy Analyst eligible list for the Albany location if one exists.

PROVISIONAL QUALIFICATIONS:

Based on the results of the canvass of the current eligible list for the Ocean & Lakes Policy Analyst 1 the Department may elect to make a provisional appointment to this position rather than a permanent appointment. If a provisional appointment is made, the appointed candidate will be required to compete in the

next holding of the Ocean & Lakes Policy Analyst 1 exam and be reachable for appointment from the newly established eligible list. The minimum qualifications for Provisional appointment are:

a bachelor's degree **AND seven years** of full-time professional** experience in developing and analyzing policy, developing strategies, and implementing programs dealing with environmental issues related to ocean and lakes on a regional, state, or national level. Experience **must have included** resolving differences among stakeholders through consensus and partnership building; evaluating programs, regulations, and laws related to ocean and lakes on a regional, state, or national level; **AND** coordinating the implementation of multiple programs and projects;

Or 2. a bachelor's degree in biology, coastal biology, coastal management, ecology, ecosystems management, environmental policy, environmental science, geology, limnology, natural resources management, ocean sciences, oceanography, resource economics, or watershed management;* **AND six years** of full-time professional** experience in developing and analyzing policy, developing strategies, and implementing programs dealing with environmental issues related to ocean and lakes on a regional, state, or national level. Experience **must have included** resolving differences among stakeholders through consensus and partnership building; evaluating programs, regulations, and laws related to ocean and lakes on a regional, state, or national level; **AND** coordinating the implementation of multiple programs and projects;

Or 3. a master's degree in biology, coastal biology, coastal management, ecology, ecosystems management, environmental policy, environmental science, geology, limnology, natural resources management, ocean sciences, oceanography, resource economics, or watershed management;* **AND five years** of full-time professional** experience in developing and analyzing policy, developing strategies, and implementing programs dealing with environmental issues related to ocean and lakes on a regional, state, or national level. Experience **must have included** resolving differences among stakeholders through consensus and partnership building; evaluating programs, regulations, and laws related to ocean and lakes on a regional, state, or national level; **AND** coordinating the implementation of multiple programs and projects.

*Degrees in other fields will **NOT** be substituted in lieu of the specific specialized degrees listed above.

Experience obtained during an internship or as a student assistant or graduate assistant is **NOT considered professional experience.

55 B/C QUALIFICATIONS:

Individuals certified eligible for the 55 B/C program under the Governor's Program to Hire Persons/Veterans with Disabilities pursuant to Section 55 B/C of the Civil Service Law will also be considered. To be considered, **you must** provide a copy of your letter of eligibility with your response.

You must meet the open competitive qualifications from the most recent examination announcement. The open competitive minimum qualifications are: On or before March 8, 2014, you must have:

a bachelor's degree **AND seven years** of full-time professional** experience in developing and analyzing policy, developing strategies, and implementing programs dealing with environmental issues related to ocean and lakes on a regional, state, or national level. Experience **must have included** resolving differences among stakeholders through consensus and partnership building; evaluating programs, regulations, and laws related to ocean and lakes on a regional, state, or national level; **AND** coordinating the implementation of multiple programs and projects;

Or 2. a bachelor's degree in biology, coastal biology, coastal management, ecology, ecosystems management, environmental policy, environmental science, geology, limnology, natural resources management, ocean

sciences, oceanography, resource economics, or watershed management;* **AND six years** of full-time professional** experience in developing and analyzing policy, developing strategies, and implementing programs dealing with environmental issues related to ocean and lakes on a regional, state, or national level. Experience **must have included** resolving differences among stakeholders through consensus and partnership building; evaluating programs, regulations, and laws related to ocean and lakes on a regional, state, or national level; **AND** coordinating the implementation of multiple programs and projects;

Or 3. a master's degree in biology, coastal biology, coastal management, ecology, ecosystems management, environmental policy, environmental science, geology, limnology, natural resources management, ocean sciences, oceanography, resource economics, or watershed management;* **AND five years** of full-time professional** experience in developing and analyzing policy, developing strategies, and implementing programs dealing with environmental issues related to ocean and lakes on a regional, state, or national level. Experience **must have included** resolving differences among stakeholders through consensus and partnership building; evaluating programs, regulations, and laws related to ocean and lakes on a regional, state, or national level; **AND** coordinating the implementation of multiple programs and projects.

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DUTIES:

The Ocean & Lakes Policy Analyst 1 duties will include but are not limited to the following:

- Assists stakeholders, local, regional, State and federal partner agencies on integrating ecosystem-based management into agency decision-making, staffing and funding programs. A specific area of needed technical expertise is coastal community resiliency, including planning and project development.
- Develops collaborative relationships within New York and among the Mid-Atlantic states to address existing and emerging threats to ocean health. Identifies and builds constituencies to participate in and support new and emerging ocean policies and governance structures.
- Develops and implements regional offshore spatial use plans for sectors of the Atlantic Ocean and the Great Lakes including: siting energy facilities, identifying and protecting offshore habitats and fisheries, waterborne transportation and navigation safety, enhancing tourism-based economies, and mapping ocean uses and biotic conditions.
- Ensures appropriate and effective mechanisms are developed to implement offshore spatial use plans and engages appropriate stakeholders in developing use plans for the ocean.
- Develops project work programs and budgets to advance regional ecosystem management projects, the continued development of the Coastal Atlas, GIS mapping, and models and predictive tools, and the implementation of web-based communities of practice for scientific knowledge exchange; and monitors progress to ensure effectiveness.
- Identifies and develops technical requirements for projects and designs; and prepares requests for proposals to obtain scientific, economic or other expertise to augment internal capacity to ensure successful outcomes.

- Assists with multi-agency technical work groups to develop and implement health indexes that report ocean and Great Lakes ecosystem-wide health.
- Drafts and analyzes legislative, regulatory and budget proposals.
- Tracks federal, regional, and State policy development related to offshore uses and resources
- Develops reports, briefings, speeches, presentations and other documents.

The Department of State is proud to be an equal opportunity employer. We encourage women, people of color, LGBTQ individuals, people with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply. We celebrate diversity and do not discriminate based on race, religion, color, national origin, sex, sexual orientation, gender identity and/or expression, age, veteran status, disability status, arrest record or criminal conviction history, or any other category protected by law.

We are happy to provide reasonable and religious accommodations during the hiring process for those in need. If you have a disability or special need that requires accommodation, please send a request to HRM.Recruitment@dos.ny.gov.

All Department of State employees may be required to be tested weekly for COVID-19 unless they are fully vaccinated. Employees who are vaccinated must provide proof of vaccination status through a secure online portal.