

January 21, 2020

**REGIONAL ENVIRONMENTAL PLANNER** – The Central New York Regional Planning and Development Board (CNY RPDB) is a public agency located in Syracuse, NY that has been serving its member counties including Cayuga, Cortland, Onondaga, and Oswego for over 50 years. The agency provides a comprehensive range of services associated with the growth and development of communities in Central New York with a focus on several key program areas including environmental planning, economic development, energy management, land use and transportation planning, comprehensive planning, and community revitalization.

The CNY RPDB is seeking applicants for a full-time planning position to work in the agency's environmental planning program. This person will work under the supervision of a program manager and will be tasked with helping to advance the agency's regional watershed planning, source water protection, stormwater management, and natural resource conservation program.

**Essential Functions and Skills:**

- Detailed knowledge of environmental planning practices and tools.
- Strong writing skills with the ability to draft, edit, and compile environmental plans, reports, grant applications, proposals, presentations and outreach materials
- Ability to help facilitate and guide the development of watershed management plans and regulatory compliance programs while working with large and diverse stakeholder groups comprised of local government officials, state and federal agency staff, and the general public.
- Lead stakeholder meetings and public input processes
- Provide planning consultant services to municipalities in a five-county region
- Develop and implement methods to prioritize, target and estimate the effectiveness of best management practices for achieving water quality and natural resource protection goals in Central New York
- Provide ongoing GIS/GPS data collection efforts
- Help develop and help execute work plans aimed at protecting and improving environmental resources in Central New York
- Conceptualize and develop grant applications on behalf of the agency and local municipalities

Qualified applicants must have graduated from an accredited college or university with a baccalaureate degree or higher in urban and regional planning, environmental studies, natural resources management, or closely related field. Strong proficiency in ArcGIS suite software is required. Excellent written and verbal communication skills and the ability to organize, coordinate and conduct meetings is required. CPESC certification a plus. Successful candidates will be detail oriented, highly organized, and capable of performing multiple tasks while working independently and as part of a highly functioning and productive planning team.

The CNY RPDB is offering a competitive salary for this position that will depend on the applicant's qualifications and experience. The agency offers a comprehensive fringe benefits program. To be considered for this position, candidates must forward a letter of interest, resume, and three professional references to Kathleen Bertuch, Program Manager, CNY Regional Planning and Development Board, 126 North Salina Street, Suite 200, Syracuse, New York 13202 – [kbertuch@cnyrpd.org](mailto:kbertuch@cnyrpd.org). This information must be submitted in hard copy format and electronically by February 29, 2020.