

Town of Plattsburgh, NY

Job Description: Planner

The Town of Plattsburgh Planning and Community Development Department is seeking a full time Planner to join our active office. With approximately 12,000 residents, and an adjacent City of 20,000, the Town provides services and hosts development for a micropolitan area of over 30,000 people. The Town of Plattsburgh is a primary economic and social hub of the ADK Coast Region and supports the vast majority of employers and commercial businesses in Clinton County.

The Planning & Community Development Department conducts comprehensive, waterfront, infrastructure planning and zoning efforts, makes land use policy recommendations to various boards and conducts site plan, special permit, and subdivision review. The Department also provides technical assistance to the Planning, Zoning and other Boards as necessary and participates in regional planning efforts that impact the Town. GIS mapping, use of aerial imagery, zoning ordinances, various land use plans and paper maps are typical components of the job. The Department also applies for, manages and seeks reimbursement for grants that further the planning initiatives of the Town. Development and participation in community improvement & quality of life events and programs is common. Interaction with the Development Community and General Public are an everyday component of the job.

Ideal Candidates will: have experience in community planning, government administration, construction management or closely related fields, creativity in problem solving, knowledge and ability to use Geographic Information Systems (GIS), ability to read technical plans, maps, surveys, strong written and oral communication skills, experience with grants management, be comfortable with public speaking and working with the general public, familiarity with public infrastructure (eg. water/wastewater, roads, utilities).

Please mail a resume and cover letter to Nikki Martin at 151 Banker Road Plattsburgh, NY 12901 or e-mail to [nikkim@townofplattsburgh.org](mailto:nikkim@townofplattsburgh.org)

You may also visit <https://www.clintoncountygov.com/employment/job> for more information.