Director of Planning

Niagara Falls, New York

Salary: $85,000

This is an administrative position involving responsibility for planning, organizing, and directing the work of the City of Niagara Falls planning division. The incumbent will be required to lead and participate in the formulation, periodic analysis, and revision of a comprehensive planning program. The work is performed under the general direction of a higher level administrator with considerable leeway allowed for the use of independent judgement in carrying out the details of the work. Supervision is exercised over the subordinate staff in the planning division.

**MINIMUM QUALIFICATIONS**:

A) Master's degree in community or regional planning and three (3) years of progressively responsible experience in community or regional planning, one (1) year of which must have been in a supervisory capacity;

OR

B) Bachelor's degree in planning, architecture, civil engineering, public administration, or related field and four (4) years of progressively responsible experience in community or regional planning, one (1) year of which must have been in a supervisory capacity;

**SPECIAL REQUIREMENT:**

Possession of a valid New York State Driver's License at the time of appointment to be maintained for the duration of employment.

**Per City Charter, City residency required within 6 mos. of appt.; residency may be waived by actions of City Council. Positions are Exempt & Unclassified.**

To apply please submit cover letter and resume by December 16, 2020 to Anthony Restaino, City Administrator at anthony.restaino@niagarafallsny.gov