

## **Job Posting for Senior Planner**

The Town of Bethlehem, New York is seeking a professional Planner. Candidate should have knowledge of the principles, terminology and practices involved in town-wide planning; including thorough knowledge of zoning, site plan and subdivision review practices, environmental regulations, economic development and comprehensive planning. The preferred candidate has considerable experience working with the public, public officials, professional, and civic organizations and has strong written and oral communication skills.

The Senior Planner position works under the supervision of the Director of Planning. Roles and responsibilities of the Senior Planner position include providing assistance to the Planning Board during review of subdivision, site plan, and special use permit applications; working with Planning Department staff and Town Committees on various planning initiatives; collecting, analyzing and presenting data; and preparing grant applications. Working knowledge of Geographic Information Systems practices is a plus.

Graduation from a New York State or regionally accredited college or university with a Bachelor's Degree in City & Regional Planning, Sociology, Economics, Urban Geography, Government, Public Administration, Landscape Architecture, Civil Engineering, Architecture or other similarly related field and four (4) years of experience in municipal, regional or community planning. A Master's Degree in the fields listed above can account for two (2) years of experience.

The Town of Bethlehem offers a competitive salary and a benefits package including paid vacation, holidays, sick leave, medical and dental insurance, and New York State Retirement.

Interested candidates should send their cover letter and resume by **October 12, 2018** to: Mary Tremblay-Glassman, Director of Human Resources at [mtremblay@townofbethlehem.org](mailto:mtremblay@townofbethlehem.org). To learn more about us, please visit our website at [www.townofbethlehem.org](http://www.townofbethlehem.org).